



Clyde B. Jones Funeral Home Co. Ltd.

Top Rock, Christ Church BB15027, Barbados, West Indies

Telephone: 246 428 93 32 • 246 420 39 94

info@clydebjonesfuneralhome.com

Where honour dwells and service excels

Details to be Submitted

- 1) Full name of the deceased
- 2) Alias (if applicable)
- 3) Address
- 4) Birthplace
- 5) Date of Birth
- 6) Occupation
- 7) Last place of employment (if applicable)
- 8) Father's and Mother's name (inclusive of Mother's maiden name in the case of marriage)
- 9) List organizations such as lodges, clubs, church groups, etc. which he or she belonged to.
- 10) Names for newspaper and radio announcements
- 11) Photo (s) to be used for any intended artwork (it can be a group photo)
- 12) No. of certificates requested
- 13) Full Clothing as one would you usually wear. This includes all underclothing, handkerchief, tie, suit or dress. Shoes optional.

- 14) National Registration No.
- 15) National Insurance No.
- 16) Original Birth and Marriage certificate. If inaccessible we will apply for the aforementioned on your behalf as these documents are needed to be submitted along with one (1) death certificate and application form for NIS funeral grant and/or survivor's benefit. (For those who qualify). *Please note that NIS cheques received after date of death should not be cashed but returned to the NIS building and a receipt will be issued.*
- 17) For a formal (church/ hall service), choose at least 7 hymns / choruses, 1 psalm, 1 to 2 scripture readings, Eulogy or words of appreciation, soloist, etc. All selected items will have to be confirmed by the officiating minister before placed on the order of service.
- 18) Choose 8 Pall Bearers and 3 or 4 Ushers (If these numbers can not be realized our Funeral Director and Assistants will be more than willing to assist).
- 19) List no. of floral tributes required.
- 20) Give to overseas relatives the name and contact information of Clyde B. Jones Funeral Home (as seen above). We can assist them in verification of the passing of the decease and aid in rushed travel to Barbados.
- 21) Identify someone who can identify the family plot (if there is one/ if you do not have the receipt in your possession). Remember we also aid in the selection of burial plots.
- 22) If to be interred in a public cemetery (e.g. Christ Church Cemetery) remember time of arrival is based on a 'first come first served basis' the latest of booking times being 4:00 p.m. Request funeral home to book date and time of interment at the earliest time possible.
- 23) Remember to notify your religious organization at the earliest convenience.